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St. Joseph's Girls Degree College

Sardhana - 250 342 Meerut (U.P.)

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Established & Administered By The Congregation of Jesus & Mary

NAAC ACCREDITED - GRADE 'B'

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institute has an efficient mechanism to deal with examination related grievances which is transparent in the pattern and conduction of CIE and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals examinations.

At Institute level:

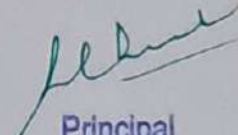
At Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any clarification or grievance is addressed by the teacher. If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. Retest for the Internal Assessment are conducted for Students who remain absent for internal exams due to genuine reason. The Internal Assessment marks are entered in the University web portal, students can individually view their performance.

At University level:

If students have grievances related to evaluation of university answer scripts it is intimated to the subject handling faculty and head of the department if necessary, for further action. Students can bring their grievances by applying for the following evaluation procedure:

Re-Evaluation: Students can apply for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results.




Principal
St. Joseph's Girls Degree College
Sardhana (Meerut)